

## DDTST RE-OPENING AUGUST 2020

### GUIDANCE FOR PARENTS AND STUDENTS FOR EXAM REHEARSALS AND EXAMS AT STRATFORD SCHOOL ACADEMY

(TEMPORARY MEASURES FOR THE PERIOD FROM 10<sup>TH</sup> AUGUST TO 6<sup>TH</sup> SEPTEMBER 2020)

Dear parents/carers,

An official risk assessment has been made but the key information for parents and students is summarised below:

1. **Parents/carers will *not* be admitted into the school building unless they are accompanying a student of 7 years and under.** Please drop your child at reception where there will be someone available to admit them. Parents/carers **MUST** wait until children over 7 have had their temperature electronically taken and cleared before leaving the playground.
2. **Every person will have his or her temperature electronically taken** upon entering the building. If a person has a high temperature we will ask you to wait outside for 5 min and take the temperature again (this could be due to child running /rushing to the class) if the temperature is high then you will be asked to go home.
3. **Following drop off you can go home and collect them at their finish time or wait in your car in the playground;** if you do not drive you are welcome to wait outside the benches are available to sit at (disinfectant sprays and cloths will be available for you to use if you need to wait outside). *Please note parents of students aged 8+ will not be permitted to use the toilet facilities in the school whilst waiting.*
4. **Everyone entering the building will be asked to sanitise his or her hands.** Lotion will be available at the reception desk (if you or your child is allergic to sanitizer please either bring your own or we will ensure child washes hands at the sink). Please bring a change of shoes to wear inside the building , house slippers or shoes not worn outside. (covid can be transmitted via shoes)

5. **The changing rooms will be closed.** Every child must arrive with their dance class uniform already on underneath their outdoor clothes most of the students have the DD's tracksuit that they can wear and then take off appropriately (i.e. for ballet class, or modern etc.). The students must keep their dance bag with them at all times there will be an area for them to leave this in the studio If students are arriving straight from school they may use the larger toilet cubicle to get changed in. *Use of this cubicle for changing must be recorded at reception to ensure it is cleaned between uses.*
6. **The school has signage in place showing the one-way system and the 2-metre rule.** We will be adhering to this at all time.
7. **Children MUST ONLY use the toilets located opposite the main reception area.** They must log in with the desk when they use the toilet and this will then be appropriately cleaned between uses. If they need toilet during a class the teacher will log in that they have left the class for toilet reasons then they have to report to front desk in order that the toilet may be cleaned when they have finished.
8. **There will not be any food or drink available to purchase at the school; you must provide your own refreshments.** The kitchen will not be open the microwave facility will not be available. Most children have their DD's water bottle please ensure this is full up, the school have shut off the water fountains so you must ensure that your child has enough water to last them the duration of their time at the school. If your child has snacks then they must dispose of any wrapping or packaging at home; please ensure they have a bag to put this in. If your child has classes all day then please provide a cold lunch/dinner. *Do not let your child go hungry or dehydrate.*
9. As most parents will be aware from observing classes **the students are spaced at more than 2 metre away from each other in lines facing the front of the studio.** They will be able to do class safely distanced from each other. Studios will be floor taped to show the 2m distances. Chairs will be placed at the outside edge of the studio at least two metre apart so if they have to wait for their turn etc. for corner work they can stand in front of the chair safely distanced the chair allocated to them. The chairs will be cleaned at the end of each class, ready for the next group. The ballet bars will be cleaned at the end of each class before the next group come in. The students

use no other equipment. Door handles will also be cleaned before and after the students leave the studio.

10. All teachers will be covid-19 tested so they have their results at least the day before we operate classes. Teachers will also be temperature tested.
11. **Children will be supervised when exiting the building.** Parents/carers should wait outside at the fire door in the coffee bar area (there will be signage on the doors demarking entrance & exit doors) at a safe distance from other parents/carers. When a parent has been identified we will allow their child to leave. *We aim to maintain robust safeguarding practices alongside covid-secure measures.*

### **Exam Wear**

- all ballet students will need new shoes/socks/tights for their exam (some may have purchased new shoes just before shutdown)
- an appointment system will be set up for either before I start teaching or at the end of my teaching day to accommodate fitting the shoes.
- if your child needs new equipment please email me what they need I will raise an invoice please pay for this on line and then I will make arrangements to fit them order the goods and they will be sent home with them.
- I supply the leotards skirts/trousers for exams they will all be rewashed before they are allocated to your child I will give these out the week of the exams please get changed at home and arrive for your exam already dressed for the exam under tracksuit.

I thank you all for your support and look forward to seeing you all again.